

A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on August 13, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. James Core, Chairman
Mr. Wilson Bulloch, III, Member, Board of Commissioners
Ms. Kasey Hosch, Member, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Member, Board of Commissioners
Mr. Ed Dillard, Member, Board of Commissioners
Sue Osbon, Ph.D., Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Dr. Patrick Torcson, Senior Vice President, CMO
Mr. Craig Doyle, Vice President, Chief Information Officer
Mr. Romie Coursey, Assistant Vice President, Support Services and Safety
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Support Services, Director of Plant Operations
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William "Bill" Jones, General Counsel
Ms. Kortnie Layrisson, Recording Secretary

Guest(s):

Ms. Midge Collett, Chief Legal Officer
Ms. Katie Leonhard, Compliance Specialist
Ms. Kelly Rabalais, Vice President, Communications & Strategy
Mr. Ben Seiden, Administration Intern

CALL TO ORDER The meeting was called to order at 12:30 p.m. by Mr. James Core, Chairman, Facilities Committee. A quorum was present.

CONSENT AGENDA Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

REPORTS – CONSTRUCTION UPDATES

STHS Facility and Grounds Maintenance Projects

Presentation:

Mr. Coursey recognized employees who were promoted and are excelling. Safety improves on various sites were reviewed. The valet parking location on main campus was moved to a new location to provide additional parking spaces for visitors and patients. Mr. Coursey presented the new upgraded radio communications that are now effective. An update on the STPH Pipe Rack repair was also presented. There will be ongoing in-house updates and improvements throughout the hospital.

Interior Renovations and Additions:

Presentation:

Mr. Barrè reviewed Interior renovation and SSB addition and provided an update on the status of the projects. SSB is very close to being complete. The cafeteria is now officially open.

Financials:

Mr. Willett presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The contract balance to finish (includes Retainage) is \$2,203,577.23. Days added by change order are 164.

ASC Project:

Mr. Barrè reviewed the construction progress for the ASC project. Photographs were included. The adjusted contractor anticipated completion date is September 2, 2024, and the adjusted contractual completion date is December 7, 2024. The anticipated time frame for beginning new cases is the beginning of 2025. Current change proposals pending include adding plan and plumbing adjustments for Steris, additional casework, power, data for BioMed, fire alarms, tie down brackets for rooftop equipment, retaining wall, and increased door sizes.

Endoscopy Room No. 1 Renovation Project:

Mr. Barrè reported that phase 1 of the Procedure Room work is complete and the HVAC work is in progress. There is one change order pending for HVAC system.

Human Resources:

Mr. Barrè reported that the site is fenced and secured. Interior demolition had begun but is temporarily on hold due to the discovery of Asbestos Flooring materials. Contract was made with Zimmer Eschette to have Asbestos materials removed so Spartan can proceed with construction.

NEW BUSINESS

There was no New Business to come before the Committee.

OLD BUSINESS

STHS Pedestrian Safety Action Plan:

Mr. Barré presented the Main Campus scope to include upgraded crosswalks, site lighting, and optional pedestrian lighting. The site plans and financials associated with the upgrades were also reviewed. Mr. Barré presented the timeline for the project.

Women & Children's Update

Ms. Parks presented an update on the Women and Children's MOB. The site plans were discussed. Ms. Parks presented the floor plans and the dedicated to clinic spaces for each unit. Feedback from DOTD should be received soon in reference to the driveways and turning lane. Ms. Coffman presented that Ochsner plans to keep their women's services at their current location and continue to work on the partnership as it relates to this project.

Cardiovascular Services – MOB Planning

Ms. Parks reviewed the floor plans for the Cardiovascular Services MOB and which spaces are dedicated to each unit. The completion of this project is highly anticipated as the department continues to grow. The consultants are writing recommendations on what upgrades need to be done and those will be evaluated.

GME Remediations:

Ms. Touns reported on the remediations occurring at the GME building to mitigate the moisture/mold issues. Discussions ensued regarding the GME Building HVAC system issues, efforts to resolve through balancing and adjustments, and subsequent remedial work, resulted in the consensus that STHS make a formal request for the building owner make all repairs necessary.

Primary Care Expansion

Ms. Toups reported that a zip code analysis was completed. The Bush/Sun area is not currently growing, and a recommendation was made that STHS does not move forward with the Bush/Sun location at this time. Ms. Toups discussed the possibility of an expansion location to be considered in Folsom which would include an after-hours clinic.

Parenting Center

Ms. Toups reported that STHS learned of potential availability for the Parenting Center to be moved to Koop Drive. The building specifications and floor plan were reviewed as well as the playground attendance. Ms. Toups reviewed the due diligence done by STHS and what renovations would need to occur before occupancy. The next steps were also discussed.

Resolution Authorizing Advertisement for Bids for Pedestrian Safety Project (Phase 1):

Mr. Jones requested that the Resolution Authorizing Advertisement for Bids for the Pedestrian Safety Project to be forwarded to the full Board.

EXECUTIVE SESSION Upon motion by Mr. Bulloch, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

2:23 p.m. Entered Executive Session

4:28 p.m. Returned to Open Session

MOTION TO FORWARD THE APPROVAL TO AUTHORIZE THE ADVERTISEMENT FOR BIDS FOR PEDESTRIAN SAFETY PROJECT (PHASE 1)

A motion was made by Ms. Hosch, seconded by Mr. Bulloch, to forward the approval to authorize the advertisement for bids for the Pedestrian Safety Project (Phase 1) to the full Board.

MOTION TO APPROVE AMBULATORY SURGERY CENTER PLAQUE

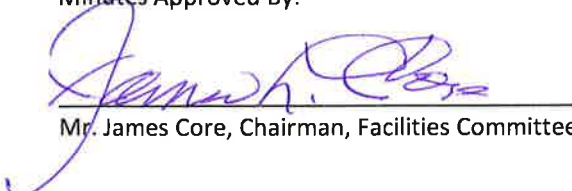
A motion was made by Ms. Hosch, seconded by Mr. Bulloch, to approve the Ambulatory Surgery Center plaque.

MOTION TO FORWARD THE APPROVAL TO AUTHORIZE THE OUTFITTING OF TWO ADDITIONAL SURGERY SUITES IN THE NEW ASC

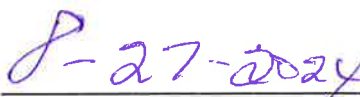
A motion was made by Ms. Hosch, seconded by Mr. Bulloch, to forward the approval to authorize the addition surgery suites in the new ASC to the full Board

The meeting adjourned at 4:30 p.m.

Minutes Approved By:



Mr. James Core, Chairman, Facilities Committee



Date of Approval